

## AUTHOR'S CHECKLIST

Article title :

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### General matters

- 1. This article has not been published elsewhere and will not be published elsewhere.
- 2. The manuscript is typewritten with 12 point font and double-line spacing on A4 sized paper.
- 3. Number of pages is less than 21 (16 pages for case report and 11 pages for the letter to editor) except for tables and figures. In the case of brief communication, total word count is less than 1500.
- 4. Manuscript is written in the order of cover, English abstract, introduction, materials and methods, results, discussion, references, tables and figures.
- 5. Page numbers are placed at the bottom of each page.
- 6. References are numbered in order of appearance in brackets..

### Cover letter and manuscript files

- 7. The type of manuscript is described (e.g. original article, case report, brief communication, review article, letters to the editor, and review article)
- 8. The area of the manuscript is described (Diagnostic Hematology, Clinical Chemistry, Clinical Microbiology, etc.)
- 9. A running title is provided if the title exceeds 40 letters in English.
- 10. The grant or the other interests should be disclosed, if any.
- 11. Full postal address, telephone and facsimile numbers, and the email address of the corresponding author are provided in English.
- 12. The file that has not disclosed the author is provided, where all necessary information is encrypted. In the case of manuscript in Korean language, the name of authors, departments, or institution in Korean are described only in cove letter file.

### Abstract (for original articles, case report, brief communication, and review)

- 13. A structured abstract is described under 4 subheadings for original article and one paragraph for case report and brief communication. Each subheading is of one paragraph for original article..
- 14. It is of no more than 250 words.
- 15. Three to ten key words are provided.

### References

- 16. Submission rules are observed.
- 17. The first six authors are listed if there are more than 6 authors.
- 18. Journal titles are abbreviated in accordance with the style of Index Medicus.

### Tables and figures

- 19. Tables and figures are not superfluous or overlapping.
- 20. Tables and figures are consistent with the submission rules.
- 21. The location of Tables and figures are marked with 'Memo' function in MS word ad 'Note' function in Adobe Acrobat..
- 22. Each figure should be marked with the future print quality, color or black and white.

Authors of this article confirmed the above instructions.

**Form 11 KJLM (revised in Aug 2009)**

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Agree  Disagree